



At The **Venue, Balmoral Rd**, Morecambe / Via Zoom / 6 PM

## Item 1. Present, Apologies & Welcomes/Minutes of the Last Meeting/Matters Arising

**Present:** Yvon Appleby, Johnny Bean (Secretary), Viv Brunsdon, Glen Duckett, Janette Edwards, Sian Jay (Big Local), Yak Patel (LTO Rep), Chris Price (Chair), Joe Robinson (Development Worker), and Rachel Rowney (Local Trust).

**Apologies:** The Secretary gave the apologies from Kat Jaxon.

**Welcome:** The Chair welcomed everyone to the meeting.

**Minutes of the Last Meeting:** The MOLM were not reviewed.

**Action:** The Secretary to share The MOLM again for approval via email.

**Matters Arising:** There were no Matters Arising.

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## Item 2. Reminder on Conflicts of Interest

**Discussion:** The secretary gave a routine reminder on the matter of reporting conflicts of interest. No Conflicts of Interest of significance were noted.

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## Item 3. Visit with Local trust

**Discussion:** The Chair introduced Rachel Rowney, Chief Operating Officer at Local Trust. Rachel gave some background context to, and explained the purpose of, her visit after which a constructive discussion took place.

**Decision:** It was agreed that we should use Vicky Yavuz (our new Local Trust Area Coordinator who is sadly unable to join us tonight) as our main go-between to Local Trust, but we can contact Rachel directly if required. Agreed the partnership would discuss capacity and milestones and feedback to Rachel after the April partnership meeting, and Rachel will look at ways of modifying what support Local Trust can offer before the April meeting. Rachel may choose to visit again in a few months. The partnership thanked Rachel for her visit.

**Action:** The Secretary to add the item to the April agenda.

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#### Item 4. Family Support and Mentoring

**Discussion:** The Development Worker gave a quick summary of the project status, which has seen major scoping by David French. Lancaster University is very excited to be involved and provide the evaluation on the project for free. David is to discuss the possibility of the University helping with the project delivery also.

**Decision:** We hope to have an expanded plan ready to discuss in April.

**Action:** The Secretary to add the item to the April agenda.

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#### Item 5. Project x update

**Discussion:** The DW gave an update on the project status. Still no response from the land owners. Likely we will have to explore Plan B options. We will need to advise Lancaster City Council formally, that the project is unable to proceed. Discussion was had about replacing the project with another public realm project.

**Decision:** Plan B options to be discussed in April.

**Action:** The Secretary to add the item to the April agenda.

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#### Item 6. Stanley's update

**Discussion:** Yak reported that the solicitors and current landlord have been quite slow, but he is confident that the plan was around 1 month from completion. Alan Chapman has been brought in by Yak to assist.

**Decision:** Rachel advised that the due diligence assessment referred to in the offer letter was still a requirement, but the normal 28 days is likely to be much less.

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#### Item 7. Projects update

**Discussion:**

**Item 7.1: West End Illuminations:** The DW reported that Morecambe Sparkle have agreed to put together a plan for some West End illuminations. This will be a strategic plan that WEM can then use to attract other funding sources. A short discussion was had about how often the existing festoon lights on Regent Road should be on/off.

**Action:** The Secretary to share the Baylight photos presentation.

**Item 7.2: HEAT project:** The HEAT project has recently won a commendation at the Northwest Energy efficiency Awards. This project will wrap soon.

**Item 7.3: Children's environmental project:** The first children's forum took place. West End Primary School have shown interest in joining and linking the two schools together. A plan should be ready in the next couple of months from the children.

**Item 7.4: Future WEM:** David Foulds has been brought in to do some consultation with the partnership via 1 hour one-to-one interviews. The DW is agreeing a brief. Findings from the consultation might go towards supporting a potential unity project.

**Item 7.5: Young Person's Mental Health project:** Yak has proposed to use a young person's panel to make grant making decisions and employing a facilitator to assist. The DW met Catherine (CVS youth worker) recently and had a great meeting, some tweaks still needed, but we should have an outline document to review at the next meeting and sign off on £27k.

**Action:** The Secretary to add the item to the April agenda.

**Item 7.6: Underspend:** The DW will have an underspend report in full for the April meeting, including a list of all plan B options and fallbacks.

**Action:** The Secretary to add the item to the April agenda.

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## Item 8. Partnership

**Item 8.1: New Partners:** We are currently 1 person short of our minimum number of partners required. Three prospective partners have been identified. Chris Greenwood from Bay Medical Group was approached and has confirmed he would be happy to join. Another person from Lancaster & Morecambe College and Mark someone..... Another possibility could be a 'Friends of WEM' group.

**Item 8.2: Annual Review:** The Secretary is completing the Annual review paperwork with Sian, and has contacted the outstanding people.

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## Item 9. AOB

**Discussion:** Glenn raised concerns over the poor state of public realm in the West End compared to other areas under Lancaster City Council control. How can we do something as a partnership? A brief discussion followed.

**Decision:** The DW will invite the public realm team to a future meeting and open a discussion about how we can help them.

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## DATES OF THE NEXT MEETINGS

- Monday 08/04/24 at The Venue, Balmoral Road, at 6pm
- Monday 13/05/24 at The Venue, Balmoral Road, at 6pm
- Monday 10/06/24 at The Venue, Balmoral Road, at 6pm