

## West End Million Partnership Meeting Minutes 9<sup>th</sup> January 2017

**7pm Monday 9th January 2017, St. Barnabas Centre**

Present: Kathryn Macdonald (facilitator), Keeley Baughan, Carol Rothwell, Mike Barr, Gill Taylor, Pat Williamson, Liz Engelke, Steve Coghlan, Andrew Galland, Tom Marshall, Joanne Corless, Judith Stephenson, Tom Fyson (Big local Rep), Louise Bryning (Press Officer), Kate Drummond, Jeni Robinson, Matt Panesh

Apologies: Jo Bambrough, Kieran Engelke, Liz Das, Simon Das, Mike Sharples, Dan Spencer

Board members present: 12

### **1) Introductions, Apologies and Confirmation of December Minutes**

Minutes confirmed as accurate all actions from December minutes have been carried out.

### **2) More Together Magazine Funding Proposal**

Kate Drummond for the Magazine presented a proposal to alter the grant arrangement they have with the Partnership. Currently we have agreed to pay £500 towards each issue, the request is to pay £1000 per issue. Future issues to be printed in a Tabloid paper form.

13 board members in favour (Including proxy vote from Kieran)

### **3) Revivals West End Funding Proposal**

Jeni Robinson presented a proposal for £300 to improve the exterior of the shop, literature for local people and advertising costs.

13 board members in favour (inv Proxy vote) Community Grant Budget.

### **4) Cavendish Road Garden Funding Proposal**

The Proposal is for £1000 to provide a bench, plants, soil, tools and flower pots for the existing Cavendish Road Garden, the site of which was previously waste land.

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13 votes in favour. Housing Budget

### **5) Community Garden and Relaxation Area Funding Proposal**

Applicant withdrew funding proposal

### **6) Seahorses CV Writing Service Funding Proposal**

The proposal is for £900 to write CV's for 8 to 10 clients.

It was felt that the application was not good value for money as CV's have to be tailored to suit each job applied for. Training applicants to write their own CV's would be more useful.

No votes in favour application rejected.

### **7) Sponsor bedding plants in the West End Gardens Funding Proposal**

Mike Barr presented the proposal for £230.48, to enable Malcolm Land to adopt a bedding area in the West End Gardens. £190.50 is to purchase the plants from the Council and the remainder is for secateurs.

13 votes in favour. Community Grants Budget

### **8) Music Melting Pot Funding Proposal**

Tom Marshall presented a proposal for £6000 to continue to support the Music Melting Pot for the next year.

It was felt that further information was required so it was agreed to refer the application to the newly formed funding review panel.

**9) Election of Roles**

Proposed structure of the Partnership was circulated based on Expressions of Interest from Board members.

The only contested role was for Chair between Simon and Gill

Voting consisted of 13 ballot papers in the meeting (including 1 proxy vote), 1 posted ballot paper, 2 e-mail votes. Total number of votes 16.

5 votes for Simon

9 votes for Gill

2 abstentions

Gill Taylor declared as Chair of the West End Morecambe Big Local Partnership.

**10) Updated Constitution and Memorandum of Understanding**

Changes to the Constitution have been made in line with the new structure agreed at the Training Day on 10<sup>th</sup> December.

Partnership members were asked to read the documents for any inaccuracies or omissions before the meeting on the 13<sup>th</sup> February.

**11) Any other business**

Matt Panesh asked to join the Partnership.

13 votes in favour. There are now 21 Partnership Members.

Tom F drew attention to an e-mail he has sent to the Partnership regarding;

Accredited Training: Active Citizenship and Community Involvement

Gill Taylor will facilitate February's meeting.