

WEM MINUTES: March 2018

Date: 12/03/2018

Location: The Sanctuary

Time: 7.00pm – 9.00pm

Apologies: Tom (resigned), Louise, Keeley, Tigger

Absent: Simon, Judith

Present: Dan (Chair), Chris, Jo B, Martin, Steve, Pat, Viv, Mike, Gill, Dorothy, Matt, Sian (Big Local), Johnny (Secretary), Joe (Community Development Worker)

Declarations of Conflict of Interest: Jo B re “Steeple For The People” item 5.

Topic	Discussion	Action/Decision	Responsibility
Minutes/Actions from Previous Meeting	<p>The Minutes of the last meeting were agreed and accepted.</p> <p>Morecambe Community Partnership meeting updates. Jo B updated everyone on the meetings to date. Noted synergy with WEM priorities, Next meeting 19th March.</p> <p>Art of Hosting: Matt spoke to Linda, now agreeing dates/costs</p> <p>Morecambe in Bloom letter to Town Council has been sent by Mike. In discussion re shops.</p> <p>Make My Day letter of support</p>	<p>DECISION: Make standing item on agenda.</p> <p>ACTION: doodle poll to find date.</p> <p>DECISION: No longer required.</p>	Matt
1. Review/Plan	<p>Sian summarized the 2 reflection meeting documents circulated with the agenda, and the 2 docs prepared by Joe on yr1 and yr2. Partners now need to join dots and agree what was actually delivered / record this on Joe’s tables.</p> <p><u>Impact stories:</u> Fringe/Regent Park Studios/Wise Up Workshops/Make My Day/Exceed/Stanley's Youth Club/Guerilla Gardeners/Northern Angelz.</p> <p><u>Engagement:</u> Inter Agency Group meetings are bi-monthly (next in March/May)</p> <p>Joe arranging drop-ins with local residents.</p> <p><u>External data:</u> Meeting Sat 17th 1-5pm at Sanctuary to look at evidence document/review goals for 5 plan areas.</p>	<p>DECISION: Review Doc 1 and decide what was done and not done.</p> <p>ACTION: Interview grant recipients to source positive impact stories</p> <p>ACTION: Talk to Yak re IAG</p> <p>ACTION: Create an outreach strategy with short/long term aims</p> <p>ACTION: Send Chris's contact details to Joe.</p> <p>DECISION: New vision statement needed.</p>	<p>Gill/Mike</p> <p>Joe/Louise</p> <p>Sian Joe</p> <p>Matt</p>
2. Communications	<p>Discussion re setting up @westendmillion.co.uk email addresses.</p> <p>Discussion re effectiveness/purpose of website/social media accounts/newsletters.</p>	<p>DECISION: Set up emails but ensure secondary back up of emails.</p> <p>ACTION: Review purpose of website etc and develop strategy.</p> <p>ACTION: Unpublish current website, replace with holding page</p>	<p>Johnny</p> <p>Joe/Johnny</p> <p>Johnny</p>

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	Joe presented an update on his work so far, community profile document and feedback received from community.	announcement. Put all comms on hold. ACTION: Community profile to be shared with Johnny to go out with draft minutes.	Joe
3. LTO	Joe shortlisted all potential LTO's, which were narrowed down to 3 (CAB, CVS and LMC) who all have knowledge of West End and capacity to do the job. CVS acting as interim LTO. Sian shared a doc with agenda for discussion and decision.	DECISION: LTO's need to apply by March 30 th to Johnny. ACTION: Applications to go to Sian/Mike	Johnny
4. Forms	Dan reviewed current status of forms. No decision made re Community Grants.	DECISION: To have forms ready for Saturday's meeting. Send ideas to Dan if not attending	
5. Steeple For The People	N.B. Jo B - Conflict of Interest noted. Jo updated the room on the SFTP campaign. A conversation took place.		
6. CCT	A discussion took place re the Coastal Communities Team which was different to the Local Trust Coastal Communities Group. WEM are apparently members of the CCT but have no involvement.	ACTION: Dan to write to CCT querying WEM involvement	Dan
7. Community Grants	Johnny updated the room on new funding request from Gwyneth Frith (starting new shop in West End) and West End Impact querying when grants will be opened again.	Decision: Grants to be opened up again from July 1 st ACTION: Inform all applicants currently on hold	Johnny
8. Green Spaces	Matt summarized the Green Spaces project and asked partners for suggestions of potential green spaces in Morecambe to go on list. Sian reported on Preston Big Local residents disillusionment with Neighbourhood Plans.	ACTION: Send suggestions to Matt or Jo.	All
AOB 1	A short discussion took place about the purchase of the Xmas lights		
AOB 2	Matt noted that on 21 st March the Fringe will be welcoming the International Theatre Institute Director to Morecambe as part of plan to host World Congress. Open meeting 6pm.		

The Next meeting will be held on Monday April 9th at 7pm in The Sanctuary.