

# **West End Million Partnership Meeting Minutes 10<sup>th</sup> April 2017**

**7pm Monday 10th April 2017, St. Barnabas Centre**

Present: Simon Das (facilitator),  
Gill Taylor, Mike Barr, Steve Coghlan, Judith Stephenson, Tom Fyson (Big local Rep), Kieran Engelke, Pat Williamson, Louise Bryning (Press Officer), Dan Spenser, Liz Das, Matt Panesh, Tom Marshall, Jo Bambridge, Joanne Corless.

13 Board Members present. Meeting quorate.

Apologies: Mike Sharples, Andrew Galland, Kathryn MacDonald, Keeley Baughan, Olivia Thomas, Liz Engelke (entered the meeting at 8pm)

e-mail/ text votes; Andrew Galland, Kathryn Macdonald, Mike Sharples, Liz Engelke

No inaccuracies reported on the March 13<sup>th</sup> 2017 Meeting Minutes, minutes confirmed as accurate.

## **7) Steve Coghlan**

This item was moved to the beginning of the meeting.

Steve read out a prepared statement regarding concerns about the behaviour of a Partnership member at the beginning of the last meeting.

It was noted that the Partnership member concerned has apologised by e-mail once to the Partnership, and again to Steve. That Partnership member then apologised to the meeting in person.

The matter is now closed.

## **1) Introductions**

Simon reiterated the principles of the Thinking environment.

## **West End Million Partnership Meeting Minutes 10<sup>th</sup> April 2017**

### **2) Regent Park Studios**

This proposal has been recommended by the funding panel for approval by the Partnership.

The recommendation is that the payments are staged and that research of this project is commissioned by the Partnership to fulfil the outputs and outcomes of the Young People Action Plan page 29.

17 votes in favour (4 email votes), motion passed

£3,479.00 from the Young Peoples budget.

### **3) Morecambe Fringe.**

As the budget for this application is so large the funding panel felt this decision should be debated by the full Partnership.

It was considered that this proposal was high risk, but Big Local encourage Partnerships to take risks and this amounts to 1% of our total funding.

It was agreed that if the motion was passed our funding would be conditional on obtaining match funding of £8,000 from Morecambe Town Council and £10,000 from the Arts Council (as detailed in the application budget)

13 votes on favour, 4 against (4 e-mail votes), motion passed.

£10,000 budget to be agreed.

### **4) Proposal to reallocate funds for the West End Weekend Festival**

In order to deliver the next West End Weekend the Festivals group need to start booking performers and services for the West End Weekend event on September 9<sup>th</sup> and 10<sup>th</sup> 2017, however this cannot take place until funding is agreed. To take the money from the next Action Plan will leave the group insufficient time to organise the event.

On the advice of the Big Local rep, the LTO and the Festivals Group lead (after consultation with Big Local) it is proposed to reallocate £15,000 from the existing budget as initial funding for the Festival.

£11,000 from the Housing Budget and £4,000 from the Project Delivery Budget.

Budget amended by e-mail (no objections) after meeting £11,000 Housing, £2,000 Project Delivery, £2,000 Communications.

15 votes in favour, 1 against (3 e-mail votes), motion passed.

# **West End Million Partnership Meeting Minutes 10<sup>th</sup> April 2017**

Chair to contact Nicola at Big Local for formal approval to move money, and open a new heading on the Spend Report.

## **5) Community Warden Feasibility Study.**

Paul Colley has delivered Part One of a comprehensive Feasibility Study to employ a Community Warden or Warden's. There is £700 already budgeted to commission Part Two, as we are reaching the end of the current phase of Grant funding the LTO would like to know if we wish to commission Part Two. It was suggested that as the budget recommended in Part One is so high we should gather consultation data to assess the Communities level of support for this Project.

It was agreed by consensus to move the £700 into the unallocated funds and review this scheme at a later date.

## **6) AGM in September**

There was discussion about how the next AGM/Open Meeting in September should be structured. It was suggested we get more involvement from successful funding Applicants and build on the success of the last Open Meeting which saw new members join the Partnership.

Judith, Steve and Pat volunteered to organise the event.

## **8) Liz Das**

There was discussion about the draft employment strategy that has been circulated to the Partnership.

There are issues among some members of the Partnership with this document. Our Big Local Rep is arranging mediation, regarding these issues and will keep us informed.

## **9) Employment Panel**

It was suggested the Partnership needs to employ a Secretary (the Constitution has already been changed to allow this) before the next Action Plan.

The details of a proposal that was agreed by the funding panel in January was read out to the Partnership and it was suggested this form the basis of a job specification for the Secretary.

12 votes in favour, 3 against (1 e-mail vote) motion passed.

## **West End Million Partnership Meeting Minutes 10<sup>th</sup> April 2017**

Jo B agreed to organise a venue and a time to look at the Secretary role, before the next Partnership meeting.

### **AOB**

That Spring Thing 23<sup>rd</sup> April

Pat, Steve, Judith and Mike B volunteered for the WEM consultation exercise at this event

Next meeting 8<sup>th</sup> May at 7pm

No volunteers to be next facilitator, e-mail request to be sent out.