

West End Million Partnership Meeting Minutes

DRAFT

Held 7pm Mon 11th Sept 2017, at St. Barnabas Community Centre

Present: Joanne Ainscough, Mike Barr, Keeley Baughan, Johnny Bean (secretary), Steve Coughlan, Simon Das, Lis Engelke, Tom Fyson (Big Local rep), Kathryn MacDonald, Tigger McGregor, Tom Marshall, Matt Panesh, Judith Stephenson, Gill Taylor (Chair), Olivia Thomas, Pat Williamson.
14 Board Members present inc. 4 non-residents. Meeting not quorate.

The Meeting commenced with:

1. **Selection of the facilitator:** Joanne Ainscough
2. **Apologies:** Jo Bambrough, Kieran Engelke, Dan Spencer, Andrew Galland, Liz Das
3. **Amendments to the minutes of the last meeting:**
 - o **ACTION:** Johnny to correct the minutes to state two 'non-residents' not 2 residents. DONE.
 - o **ACTION:** Johnny to add the email votes received post meeting to the minutes to record 7 email votes received in favour of both Carnbrae and induction items. DONE.

Item One: Proposed Amendments to the Constitution

Tigger presented the document circulated prior to the meeting for discussion.

- Agreement to change wording in point 2 of the constitution from "Safeguarding of Partnership members and associates" to "Create a safe and open space for members". Carried, no objections.
- Point 4, paragraph 1 of the constitution, proposal to a) reduce the minimum number of Partnership members from 15 to 8 (all in favour) and b) add a maximum of 20 Partnership members. A discussion took place, followed by a vote (8 for, 2 against, 4 abstentions – not quorate, status quo remains – no upper limit to number of Partnership members.
- Point 4, paragraph 2 of the constitution, about total number of Partnership members being residents to be at least 51%. Proposal to raise to 60% (5 for, 9 against – not quorate, status quo remains- two-thirds of the membership will be resident in the area)
- Proposal to amend point 4, paragraph 3 of the constitution which says "10 will be residents" to state "two thirds will be residents" not accepted due to previous item above. Status quo to remain.
- A discussion took place after which there was agreement to change the wording of "WEM has a commitment to making sure that the Partnership reflects the local population by criteria including but not limited to age, ethnicity, disability, sexuality and gender where possible" to "WEM has a commitment to making sure that the Partnership reflects the diversity of

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the local population”.

- Point 4, paragraph 4 of the constitution stating “*No more than two people from the same family or who live in the same household can be Partnership members at the same time...*” was discussed. It was noted that this stipulation is a Big Local requirement and cannot be altered.
- Point 4, paragraph 5 on the constitution proposing “*No more than 2 people from the same organisation*” to be Partnership members was discussed. A vote took place (11 for, 1 against, 2 abstentions) **ACTION:** Johnny to contact non-attendees for email votes .
- Point 4, paragraph 6 of the constitution, stating “The membership will be selected from...” was discussed. Proposal to remove “*Selected from*”, Vote took place (14 in favour – carried).
- Point 4, paragraph 7 of the constitution, proposal that the statement “*Anyone who meets these criteria can put themselves forward for election or be co-opted onto the Partnership*” be added to the constitution. With no cap in place for number of partnership members, all present agreed for any references to "election" from this paragraph to be removed - Johnny given mandate to do this. Re adding, “*They are entitled to serve three years...*” a discussion took place, followed by a vote (5 for, 6 against, 3 abstentions), not quorate, not carried.
- Point 4, paragraph 8 of the constitution, stating “*Membership of the Partnership can be revoked if a member does not attend at least two thirds of Partnership meetings over a 6 month period*” was discussed. Two options proposed: a) “*Final decision to revoke membership of a Partnership member to be brought to a full Partnership meeting and must result in a quorate decision to be enacted*” or b) “*Any member who misses 2 meetings in a calendar year should be automatically removed unless extenuating circumstances.*” Discussion took place, Tom M proposed changing option 2 to “*3 consecutive meetings*” and a vote took place (9 in favour 3 against, 2 abstentions) not quorate, not carried. Vote took place on option 1 (9 for, 1 against, 4 abstentions) not quorate, not carried, amendment not approved.
- Point 5, paragraph 1 of the constitution, regarding the role of the Chair. The proposal being that it either be the responsibility of the Chair a) “*for drawing up the agenda and making sure that decisions are followed up between meetings*”, or b) “*drawing up and circulating the agenda to be the role of the secretary and following up actions and decisions would be better facilitated by the secretary and overseen by the chair*” was discussed. Diversity of opinions was such that no vote was taken and status quo remains.

Joanne stepped down as facilitator at this point, Tigger stepped in as facilitator, and thanked Joanne for facilitating the meeting thus far. The group agreed to pause discussions on further proposed amends and revisit at a separate meeting. Kathryn apologised for not having convened a separate meeting to discuss as per the last meeting action. **ACTION:** Kathryn to convene a new

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meeting. Discussion on item one ended.

Judith asked if tea making facilities could be made available at future Partnership meetings. **ACTION:** Keeley to arrange tea making facilities.

Item Two: Funds for WEMP Cavendish Garden.
The item to be carried over to the next meeting.

Item Three: Treasurer needed for new Action Plan.
The item to be carried over to the next meeting.

Item Four: Induction Process.
The item to be carried over to the next meeting.

Item Five: AGM discussion.
The AGM/Open Day is set for Saturday 23/09/17, Keeley and Kathryn shared the timetable/plan for the day. Presentations to take place re West End Flags, Wise Up workshops, Morecambe Fringe, The Exchange CIC, West End Weekend and The Melting Pot. Info stands will be there, plus entertainment and opportunities to sign up new Partnership members. Question was raised if any Partnership business would be taking place, and it was recalled that it was decided the AGM business should happen at the next Partnership meeting. The day was an Open Day, not an AGM.

Item Six: West End Weekend.
The item to be carried over to the next meeting.

Item Seven: Morecambe Neighbourhood Action Plan.
Morecambe Town Council is endeavouring to facilitate a Morecambe Neighbourhood Action Plan (details at <http://www.rtpi.org.uk/planning-aid/neighbourhood-planning/what-is-neighbourhood-planning/>). A steering group needs forming, facilitated but not led by the Council. The Council have asked if someone from WEM could become a member of the Group. Question asked about how many people from WEM could join the steering group and what the deadline was for applicants. Matt Panesh, Pat Williamson and Simon Das expressed an interest in being part of this group. **ACTION:** Johnny to contact David Croxhall re the Neighbourhood Action Plan deadline and follow up with Matt, Pat & Simon.

Item Eight: Steeple for the People proposal.
The item to be carried over to the next meeting.

Item Nine: AOB.

- Pat asked about having a ½ day meeting on the new action plan.
ACTION: Pat to arrange via email.
- Steve asked about mediation: Tigger has spoken to Sian (new Big Local

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- rep) and will be progressing.
- Matt asked if the secretary could print off hard copies of accompanying documents to Partnership meetings (Mike advised expenses were available in the secretary job role). **ACTION:** any partnership member who wants a printed copy of papers brought to the meeting for them to contact Johnny in advance (who will print and bring them).
 - Tom F said farewell to the group as it was his last meeting before Sian Jay took over as Big Local rep. Asked if Sian could be forwarded an up to date Partnership members list. **ACTION:** Johnny to send Partnership members list to Sian. DONE. Simon thanked Tom for all his work.
 - Kathryn left copies of the new More Music Autumn brochure, including details of the evening act for West End Weekend – Be Charlotte, and asked people to please come. Keeley reminded the group that tickets for West End residents are half price.
 - Joanne congratulated Matt on the excellent Morecambe Fringe that had just taken place.
 - Matt volunteered to be facilitator at the next Partnership meeting in October.