

WEM MINUTES: July 2018

Date: 09/07/2018 **Location:** Stanley's Youth & Community Centre **Time:** 7.00pm – 9.00pm

Present: Jo Bambrough, Mike Barr, Viv Brunsdon, Ali Crisp, Dorothy Crisp, Martin Houghton, Chris Price, Dan Spencer (Chair), Johnny Bean (Secretary), Joe Robinson (Community Development Worker), Sian Jay (Big Local).

Apologies: Keeley Baughan, Steve Coghlan, Matt Panesh, Gill Taylor, Pat Williamson and Louise Bryning (Press Officer), Yak Patel (LTO Officer).

Declarations of Conflict of Interest:

Topic	Discussion	Action/Decision	Responsibility
Item 1: Welcome	Dan welcomed everyone and introduced Robyn Thomas of Stanley's who talked about Stanley's and showed a video.	DECISION: Members were asked to raise awareness of Stanley's when they could.	
The Minutes of the last meeting	The minutes of the last meeting were discussed.	DECISION: The minutes of the last meeting were agreed. ACTION: Johnny to post the minutes.	Johnny
Outstanding Actions	The outstanding actions were not discussed. Actions still outstanding are:		
	1. Jo B to share minutes of the last open meeting of the Morecambe Community Collective.		Jo Bambrough
	2. Yak to circulate date of next Young Person's Forum meeting for WEM rep to possibly attend.		Yak
	3. Yak to share details of park runs to Johnny.		Yak
Item 2	Local Trusted Organisation (LTO): A discussion took place following the Big Local assessor visit around concerns about our LTO and the possibility of having an alternate or second LTO.	DECISION: Open talks with possible second LTO whilst pursuing concerns with LDCVS ACTION: Sian, Dan & Mike to visit LTO and Dan and Joe to discuss meeting with Morecambe and Lancaster College	Dan Sian, Dan, Mike
Item 3	From Plan Submission to Project Delivery: A discussion took place regarding moving from the plan to designing and delivering projects. This included launching the Community Chest and having a Stakeholder Meeting mid September .	ACTION: Agree community chest and larger project applications processes with LDCVS ACTION: task group to meet to discuss how Stakeholder meeting might work ACTION: Community Chest task group to meet and	Viv Dan, Jo (+ others?) Gill, Steve, Viv and Dorothy

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		review all issues before August meeting/agree future grant schedule. ACTION: Dan to share document he prepared for assessor on how we might move forward.	Dan
Item 4	Partnership Working	DECISION: ACTION:	
Item 5	Communications: Joe presented ideas for Phase 1 and Phase 2 of website relaunch. Johnny fed back some stats from his website/newsletter review.	DECISION: Approved in principle. ACTION: Joe to share his notes for comment/feedback. ACTION: Close Twitter/Instagram accounts.	Joe Johnny
Item 6	Local wealth Building Summit: A discussion took place re a request on Facebook to fund someone to attend the Local Wealth Building Summit in Birmingham on 17 th July.	DECISION: No process currently in place to fund request. ACTION: Reply to enquirer.	Johnny
Item 7	Visit From Matt Leach: A discussion took place about the forthcoming visit from Local Trust CEO Matt Leach.	DECISION: Sian and Dan to liaise and confirm arrangements. ACTION: Book Stanley's when time is confirmed.	Sian/Dan Johnny
Item 8	Partnership Resource Review: Johnny gave an update on the responses so far to the resource review. Mike updated on likely costings.	DECISION: Continue review. ACTION: Establish LTO procurement protocols.	Johnny Mike
Item 9	Big Local Connects: Steve attended the Big Local Connects event, but was attending another meeting tonight and was therefore unable to provide an update. A review of the event is available on the Big Local newsletter.	DECISION: ACTION:	
AOB	Role of the Secretary: The role of the Secretary was discussed in the light of WEM changes.	DECISION: Further talks to take place. ACTION: Johnny to send time-sheets to Dan.	Dan/Mike Johnny Johnny

The Next meeting will be held on Monday August 13th at Stanley's Youth & Community Centre, 79-83 Stanley Rd, Heysham, Morecambe LA3 1UT

From 7pm-9pm (room available from 6-10pm).