

# **West End Morecambe Big Local Partnership Meeting Minutes 5th March 2020 at 6pm**

Attended by: Chris (Chair), Dan, Viv, Ali, Yak

Apologies: Johnny, Joe, Sian

## **1.0 Chair's Introduction**

This meeting was planned as a workshop to finalise an official set of values and how observers would be brought into full membership. As there was no designated secretary, notes were taken by the Chair

## **2.0 Minutes from last meeting**

The minutes were agreed except that the item on housing would be amended to reflect that discussions between WEM Chair, Lancaster City Council CEO and portfolio holder for housing were exploratory rather than substantive.

## **3.0 Application from the Exchange**

As of previous minutes it was agreed to have biannual meeting with the Exchange trustees.

Action: Yak to write to the Exchange with offer (100k is ring fenced).

## **4.0 Values**

Values were agreed as bullet points.

Action: Chris to flesh out with a sentence per value for 19th March

## **5.0 Meeting dates and Frequency**

It was agreed that after 2nd April we would want to meet once per month on a Saturday

## **6.0 Community Chest**

It was proposed that the processing of Community Chest grants would be taken over by Lancaster CVS between triage and signing off. LCVS are planning an online system but would initially go through the process manually.

Action: Yak to come back with proposition by 19 March.

## **7.0 Observers and Induction**

Viv presented a draft of the membership pack and we discussed how we would ensure new members were in agreement with the values of WEM and how we can avoid dealing with conflicts post induction.

Took out the question about any past negative experiences or interactions as the question would be ambiguous and would not be an effective filter.

We agreed that a prospective member would attend an induction and then be invited to observe. We would allow membership after attending one meeting but allow a prospective member to observe more than one meeting if they felt the need to.

## **8.0 Register of Interests**

Existing partners need to complete a register of interests

