



MINUTES - May 2021

Draft Minutes	Date: 10/05/21, 6pm-7.30pm
Chaired by: Chris Price Minuted by Johnny Bean (Secretary)	Location: Zoom

Present and Apologies		
Name	Present	Not Present
Jo Bambrough		✓
Philip Blundell		✓
Viv Brunnsden		✓
Carolyn Downs		✓
Glen Duckett		✓
Kat Hilton	✓	
Yak Patel (LTO)	✓	
Chris Price (Chair)	✓	
Lee Reeve		✓
Jayne Safari	✓	
Dan Spencer	✓	
Natalie Thomas		✓
Others present	Present	Not Present
Johnny Bean (Secretary)	✓	
Louise Bryning (Press Officer)		✓
Sian Jay (Big Local rep)	✓	
Joe Robinson (Community Development Worker)	✓	

Agenda:

- 1 Welcome/Introductions/
- 2 Apologies
- 3 Review/Approval of the draft minutes of the last meeting and outstanding actions
- 4 Development Worker's Project Updates Report
- 5 Recruitment
- 6 Centenary House Update
- 7 AOB

Item 1.0: Welcome & introduction from the Chair

Discussion: The Chair welcomed everyone to the group. Due to Covid 19 restrictions currently in place there would be no open annual meeting this year. Yak took the chair to oversee the annual constitutional business of members standing down and members being appointed.

Decision: All of the existing members (both present and non-present) stood down as partnership members. They were then invited to be re-appointed along with the new appointment Jayne Safari. The chair advised that the existing members not present had also offered to stand down and be re-appointed except for one (Jo Bambrough), who had requested not to be re-appointed. The three new recruits not present this evening (Philip Blundell, Glen Duckett and Carolyn Downs) were also appointed onto the partnership. The partnership now stands at 11 members, of whom 65% are residents of the West End Morecambe Big Local area. The induction of the new members will begin and will be reviewed after 3 months. The chair asked if there were any objections to Chris Price being re-appointed to the position of Chair. There were no such objections, and the members present asked for their thanks to Chris for the work he had done as Chair be noted in the minutes. The Chair was duly returned to Chris Price to continue the meeting. Jo Bambrough was thanked by the Chair for her time spent on the partnership and the partners acknowledged their thanks also. The meeting returned to the normal partnership business.

Action: The secretary to update the partnership list and add the induction review to the agenda for the meeting in August 2021.

Action: The secretary to formally inform Jo B that she is no longer a partnership member and to send the thanks of the partnership to her.

Item 2.0: Apologies

Discussion: The secretary gave the apologies received from those not present.

Item 3.0: Review/Approval of the draft minutes of the last meeting and outstanding actions

Discussion: The Minutes of the Last Meeting were circulated prior to the meeting.

Decision: The minutes of the last meeting in April 2021 were accepted.

Action: The secretary to publish the April minutes to the WEM website.

Item 4.0: Development Worker's Project Updates Report

Discussion 1. Mental Health project: Discussions were continuing with bay Medical Group. LDCVS have formed a new group CAN (Community Action Network) to link several voluntary groups in the West End with similar mental health ambitions, which the development worker will be attending. Next meeting at the end of May.

Discussion 2. Academy of Urbanism: There has been some revival recently in the work which sprang from the work WEM did with the AOU in 2019. The Chair gave a quick history of the work with AOU for the benefit of the new members. The Good Things Collective, using the £3700 given by WEM in 2020 were beginning some qualitative consultations with West End residents on the issues around housing starting with "Hands On Housing", a public event in Alexandra Square on May 30th for residents in private rented housing. The Good Things Collective will produce a report out of the consultation work. The development worker has also been talking with the Land Trust Network and requests that WEM should join the network for the fee of £75.

Discussion 3. WEM Newsletter. A new printed newsletter is being put together to include an update for residents on our recent work, some useful health information, housing survey work and ask some basic question to help inform the new action plan. Louise could perhaps interview some past grant recipients for inclusion in the review of the outgoing plan.

Decision: It was agreed that WEM should join the Land Trust Network, and the £75 membership fee was approved.

Decision: Agreed that Louise could talk to approximately 12 past grant recipients about how the WEM grant was used and it's effect. The questions to be determined at the next plan review meeting.

Action: The development worker to report back on the next CAN meeting.
Action: The secretary to share the Hands on Housing event details to partnership members and on the WEM website.
Action: Johnny to Liaise with Louise about interviewing past grant recipients.

Item 5.0: Recruitment

Discussion: The recent recruits were now adopted onto the partnership. See Item 1 above.

Decision: Review in three months.

Item 6.0: Centenary House Update

Discussion: The report from the Good Things Collective on the Centenary House was received and circulated just prior to the meeting. Some moments were taken to read the report. The update noted that cash flow is the biggest problem currently, as the main funder (Architectural Heritage Fund) issue funds retrospectively. A short discussion took place.

Decision: Future update reports to be requested at least 10 days before the partnership meeting in order that they can be reviewed by Niamh Coggin in good time for her comment to be made. And as a rule, all reports for review to be circulated at least 3 days before the meeting where possible.

Action: The secretary to forward the report to Niamh for comment and request all future reports 10 days in advance of the next meeting.

Item 7.0: AOB

Discussion: Covid 19 has meant WEM has only been able to hold virtual meetings for the past 15 months, and some partners have been unable (for different reasons) to attend as regularly as they would like. They have all indicated to the Chair that they fully intend on returning to meetings once they begin to take place physically again.

Decision: It was agreed that the constitutional rules in this respect should be observed but eased. The Chair will continue to check in with partnership members who miss 3 meetings in a row to see if help is required.

Next Meeting:

- Monday 14th June, 6pm-8pm via Zoom

Summary of Actions:

- 1 **The secretary** to update the partnership list and add the induction review to the agenda for the meeting in August 2021.
- 2 **The secretary** to formally inform Jo B that she is no longer a partnership member and to send the thanks of the partnership to her.
- 3 ~~**The secretary** to publish the April minutes to the WEM website.~~ **DONE**
- 4 **The development worker** to report back on the next CAN meeting.
- 5 **The secretary** to share the Hands on Housing event details to partnership members and on the WEM website.
- 6 **Chris** to talk to Louise about interviewing past grant recipients.
- 7 **The secretary** to forward the report to Niamh for comment and request all future reports 10 days in advance of the next meeting.