



## MINUTES - July 2021

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| <b>Draft Minutes</b>   | <b>Date:</b> 12/07/21, 6pm-8pm |
| <b>Chaired by: Chris Price</b><br>Minuted by Johnny Bean (Secretary) | <b>Location:</b> Zoom          |

| <b>Present and Apologies</b>                |                |                    |
|---|----------------|--------------------|
| <b>Partnership Members</b>                  | <b>Present</b> | <b>Not Present</b> |
| Philip Blundell                             |                | ✓                  |
| Carolyn Downs                               |                | ✓                  |
| Glen Duckett                                | ✓              |                    |
| Kat Hilton                                  |                | ✓                  |
| Yak Patel (LTO)                             | ✓              |                    |
| Chris Price (Chair)                         | ✓              |                    |
| Lee Reeve                                   |                | ✓                  |
| Jayne Safari                                | ✓              |                    |
| Dan Spencer                                 | ✓              |                    |
| Natalie Thomas                              |                | ✓                  |
| <b>Others present</b>                       | <b>Present</b> | <b>Not Present</b> |
| Johnny Bean (Secretary)                     | ✓              |                    |
| Louise Bryning (Press Officer)              |                | ✓                  |
| Sian Jay (Big Local rep)                    | ✓              |                    |
| Joe Robinson (Community Development Worker) | ✓              |                    |
| David France (Eggcup)                       | ✓              |                    |

### Agenda:

- 1 Apologies
- 2 Welcome/Introductions
- 3 MOLM/Outstanding Actions
- 4 Plan
  - 4.1 Food
  - 4.2 West End Online
- 5 Co-op
- 6 AOB
  - 6.1 Enable
  - 6.2 Public Realm
  - 6.3 August Meeting
  - 6.4 Egg Cup Bags

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| <b>Item 1.0: Apologies</b>  |
| <b>Discussion:</b> The secretary gave the apologies received from those not present.  |
| <b>Item 2.0: Welcome &amp; introduction from the Chair</b>  |
| <b>Discussion:</b> The Chair welcomed everyone to the group, and introduced the guest David France of Egg Cup.  |
| <b>Item 3.0: Minutes of the Last Meeting/Outstanding Actions/Matters Arising</b>  |
| <b>Discussion:</b> The Minutes of the Last Meeting were circulated prior to the meeting.  |
| <b>Decision:</b> The minutes to be reviewed and agreed via email after the meeting.   |
| <b>Action 1:</b> The Secretary to circulate the draft minutes (June) for agreement via email.   |
| <b>Item 4.0: Action Plan</b>  |
| <b>4.1 Food</b>   |
| <b>Discussion:</b> David France from Egg Cup was present to give an update on how the Morecambe project was progressing and to discuss other future ideas. David reported that the project so far has been very successful, exceeding expectations for this point. The aim had been to set up a shop-style outlet in the West End using surplus food from various sources to members who pay a weekly subscription of £4 and receive approximately £20-£30 of goods in return. Memberships currently stand at 362 households, with 223 active, or 485 individuals inc. 129 children. Approximately 70 members come from the West End Morecambe Big Local area. Target was to reach 350 members (households) to become self-sustaining by October 2021. Already very close to reaching that target. A short discussion with the partnership took place. David also discussed briefly, a couple of potential future ideas, and another short discussion took place, after which David was thanked and left the meeting. |
| <b>Decision:</b>  |
| <b>Action 2:</b> The Development Worker to ask David to put together an A4 note on ideas discussed for a future partnership discussion.   |
| <b>4.2 West End Online</b>  |
| <b>Discussion:</b> The Development Worker gave a slide presentation summary outline of the digital poverty issue and discussions to date, followed by a discussion.   |
| <b>Decision:</b> Consider using What's App group to facilitate discussion between meetings.   |
| <b>Action 3:</b> The Secretary to share the slide presentation via email to all partnership members.  |
| <b>Action 4:</b> The Secretary to pull the discussion notes together for reference.   |
| <b>Action 5:</b> The Secretary to poll partnership on use of What's App.  |
| <b>Item 5.0: Co-op Building</b>   |
| <b>Discussion:</b> There was no update this month   |
| <b>Decision:</b> Add to the agenda for the August meeting.  |
| <b>Item 6.0: AOB</b>  |
| <b>6.1 Public Realm</b>   |
| <b>Discussion:</b> Glen updated the room on a personal meeting he'd had with David Brookes, Lancaster City Council Cabinet Member with particular responsibility for Environmental Services to discuss public realm   |

issues in the West End.

**Decision:** Suggestion that we consider a way to help people complain in the right way to the right people.

### 6.2 Enable

**Discussion:** The Development worker updated the room on two small Enable projects from 2019 which we had agreed to fund, but which due to timings and later to Covid, did not proceed to fruition. Short discussion took place.

**Decision:** It was agreed that we should go back to Enable and ask them to come back with something that would utilize that funding for something with similar aims (that supports the group in the way that we wanted to support it back then. We would need to approve the use only as the funding is already signed off. The suggestion was agreed by the 4 partnership members present.

### 6.3 August Meeting

**Discussion:** The Action Plan to be the major discussion for the August meeting.

**Decision:** Poll members for best date to have as many as possible present.

**Action 6:** The Secretary to doodle poll the partnership to agree the best possible attendance at the August meeting.

### 6.4 Egg Cup Bags

**Discussion:** The Egg Cup tote bags have arrived and are currently with the Chair who would like to ensure all partnership members and workers have one each.

**Decision:** The Secretary and the Chair to ensure partners and team receive a bag each.

#### Next Meetings:

- Monday 9<sup>th</sup> August, 6pm-8pm via Zoom
- Monday 13<sup>th</sup> September, 6pm-8pm via Zoom

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#### Summary of Actions:

- **Action 1:** The Secretary to circulate the draft minutes (June) for agreement via email.
- **Action 2:** The Development Worker to ask David at Egg Cup to put together an A4 note on ideas discussed for a future partnership discussion.
- **Action 3:** The Secretary to share the West End Online slide presentation via email to all partnership members.
- **Action 4:** The Secretary to pull the West End Online discussion notes together for reference.
- **Action 5:** The Secretary to poll partnership on use of What's App.
- **Action 6:** The Secretary to doodle poll the partnership to agree the best possible attendance at the August meeting.